



CREATING YOUR CUSTOMIZED EGG LABELS

Documents referenced here are on the “Farmers” section of the AWA website under “Order AWA Egg Cartons.”

PURCHASING LABELS

- Labels can be purchased from AWA at the same time you order your AWA Egg Cartons.
- If you do not wish to purchase your labels from AWA, you can easily purchase the correct size labels from your local office supplier or order online from sites such as onlinelabels.com, Uline.com, Staples.com, OfficeMax.com, and OfficeDepot.com.
- You will need to purchase generic labels that are compatible with the following Avery numbers:
 - Outside, “Farm Information” label:
 - Avery 5162 (1.33” x 4”) “Mailing Label” (for laser printer)
 - Avery 8162 (1.33” x 4”) “Mailing Label” (for inkjet printer)
 - Avery 8462 (1.33” x 4”) “Mailing Label” (for inkjet printer)
 - Inside, “Nutrition Facts” Label:
 - Avery 6874 (3” x 3.75”) “Color Printing Mailing Labels” (for laser printer)
- If you purchase Avery labels instead of generic make sure that they are compatible with your printer type. Generic labels are generally compatible with all printers.

GENERAL INSTRUCTIONS AND TIPS

- Store your labels in a cool, dry place until ready to use, and do not expose to bright light.
- Before you print onto expensive label sheets, we recommend you first print your label templates on a blank piece of paper to make sure everything is aligned correctly. Place the sheet in front of the actual labels, and then hold the sheets up to a light to make sure the positioning is correct.

CREATING OUTSIDE (TOP LID) FARM INFORMATION LABELS

- Review your state’s requirements for egg carton labeling to decide what needs to go on your label. See the document “State by State Egg Labeling Resources”. Please note that the farm is solely responsible for label content.
- Sample templates are available for download from the AWA website. We have also created the “Font Specifications for Farm Label” document as a tool to aid you in matching your fonts to state size requirements.
- To start from scratch you can use the “Blank Farm Label Template” available on the AWA website, or download a free blank template from www.onlinelabels.com or www.avery.com.
Note: You will need Microsoft Word software to use the templates.

- The correct Avery template is for the product numbered 5162. You can download this by going to www.avery.com and entering “5162” into the top right search box.
- The Onlinelabels.com template is numbered OL100. You can download this by visiting www.onlinelabels.com. Click on “Software & Templates” at the top, and then “Blank Label Templates.” Choose “Search by item #” and select “OL100.” You can choose from a couple of different file formats, but the Microsoft Word version should work well.
- Enter your personalized information as you want it to appear on your labels.
- Copy and paste your label design into each of the 14 spaces on the template, and ensure that each label is aligned properly.
- To avoid mistakes we recommend test printing as described in the previous section.
- Once you have completed your label design, and you have checked it for proper alignment, you can print your design on to your labels.

CREATING INSIDE NUTRITION INFORMATION LABELS

- Label content is the responsibility of the farm. However, AWA created sample nutrition facts templates for small, medium, large, and extra large eggs. These templates on the AWA website. Use at your discretion.
- You can use the “Blank Nutrition Facts Label Template” to start from scratch, or download a free template from onlinelabels.com or Avery.com. *Note: You will need Microsoft Word software to use these templates.*
 - The Avery template is for the product numbered 6874. You can download this by going to www.avery.com and entering “6874” into the top right search box.
 - The Onlinelabels.com template is numbered OL172. You can download this by visiting www.onlinelabels.com. Click on “Software & Templates” at the top, and then “Blank Label Templates.” Then choose “Search by item #” and select “OL172.” You can choose from a couple different file formats, but the Microsoft Word version should work well.
- Follow the steps above to complete your label sheets.